**COMMUNICATIONS AND MEDIA DIRECTOR / INTERN**

The Communications and Media Director / Intern is responsible for proactively communicating and capturing all of the ministries and events of Garden City through weekly emails, social media, publications, website, and Sunday morning announcements. This person is tasked with making sure all church activities are successfully communicated and well publicized.

|  |  |
| --- | --- |
| **Ministry Area / Department** | Communications |
| **Position** | Communications and Media Director / Intern |
| **Accountable To** | Ministry Director |
| **Ministry Target** | All regular attenders, guests, and community |
| **Position Is** | Paid / Part-Time (20 hours weekly) |
| **Position May Be Filled By** | Anyone with communications experience |
| **Spiritual Maturity Level** | Strong believe in Jesus and growing in their faith |
| **Spiritual Gifts** | Management – Leadership - Teaching |
| **Talents and Abilities Desired** | * Proven ability with communications and publications * Ability to take the lead with assisting staff and volunteers in communicating ministry events * Effective at communication and giving direction * Familiar and comfortable with various communication methods |
| **Personality Traits Desired** | Diligent – Self Starter – Creative – Dependable |
| **Passion For** | Creativity and communicating effectively |
| **Length of Service Commitment** | One Year |

**ANTICIPATED TIME COMMITMENTS**

* *Ministry involvement and preparation:* Twenty hours a week
* *Participation in meetings & trainings:* Two times monthly with Ministry Staff

**RESPONSIBILITIES AND DUTIES**

* Coordinate, plan, and execute various church-wide communications and media
* Assist with social media and website management
* Embrace Garden City’s beliefs, mission, and values
* Ensure that all church events and communications are up to date
* Development of weekly programs that include announcements and information
* Capture and communicate ministry events and happenings at Garden City
* Form and execute social media and communication strategies
* Work closely with staff and volunteers to ensure all church events and ministry updates are communicated effectively
* Must be comfortable with minimal photo and video editing
* Other tasks and duties as assigned

*\*\*This position does not include any retirement or medical benefits\*\**

**Who is Garden City Church?**

*We love being loved by Jesus*

We believe that the best thing we can do is to become skilled at receiving from Jesus.

*We are a ‘multi’ church*

This simply means that we are not all the same. We are multi-ethnic, multi-income, multi-age, multi-political, etc… In every way the broken world seeks to divide, we believe Jesus wants to bring us together.

*We are curious*

We are curious about what God is doing among us. So curious that we pursue Him and pursue relationships with those who are different from us. What God is doing is far to amazing to not live curiously!

*We believe deeply*

When our opinion diverges from God’s, we go with Him 10 times out of 10. This does not mean we are perfect, but we take God and His word as truth, even when it doesn’t fully makes sense to us.

*We are hospitable*

We believe every human being is uniquely and magnificently made by God, and we extend honor to every single person because we are all bearers of His glorious Image.

*We are missional*

We believe that whatever God is doing in us and through us is not meant to be hoarded by us. We are ‘thru whom’ people, meaning God longs to bless others through us.

*We are committed to our kids and students*

We recognize that these are crucial years when we form our view of God; therefore, we devote major resources and energy towards engaging our kids and youth in these developmental years.

**What We Believe**

*Chapter 1 – The Garden*

In the beginning, God made a glorious place. A place where people could live in deep joy with Him. A place where people would live naked and unafraid. No guilt. No shame. No fear. A place where His Image Bearers could enter into the joy of discovering others in relationship. A place where we could deploy our special gifts to create, invent, manage and care-take the garden as overseeing managers. It was beautiful.

*Chapter 2 – The Breaking*

In Genesis 3, we see all of God’s heart break and unravel in a series of moments as His special people mess up everything. We believed the lie that God was keeping good from us. We didn’t trust that He had (and has) our best in mind. We sought a glimpse into a future free from Him. Everything broke. Now, God’s special people started hiding from Him instead of running to Him. Now, God’s people started separating instead of coming together. Now, ruling creation becomes a curse instead of a joy. It all broke.

*Chapter 3 – The Restoration Initiation*

In Genesis 12, God chooses a family. God told them they would become a great nation, and that nation would be the vehicle through which He would bless and rescue the broken world. God did not choose them instead of the rest of the world, He chose them for the sake of the rest of the world. Ultimately, this nation of people (Israel) would not be able to walk in this magnificent calling because like the rest of the world, they too were broken and sin riddled. No worries. God knew they could never get the job done. Hence, chapter 4.

*Chapter 4 – Jesus*

Christmas. Light of the world. Hallelujah chorus. The King is born. Jesus came to do what Israel was never able to do. In fact, no person was able. That was why God had to become human. He needed to do it Himself. He needed to be the agent of blessing. Only He could be the vehicle through which His full blessing could reach a desperate world. Then, Jesus died. As a covering for our sin, the thing that kept us distant and hiding from God. Then He rose again. Defeating not only sin but death itself. Then He rose to sit at the right hand of the Father. Sitting in the place of authority. Repeat Hallelujah chorus. Repeat again. And again.

*Chapter 5 – The Church*

After the resurrection, Jesus told His disciples He was leaving. Of course, this sounded like bad news to them at the time. But Jesus reassured them that this was indeed the incredible plan of God. He told them when He left, the Father would send the Holy Spirit to fill His people. Then, they would receive power. Power to love. Power to live. Power to be His representatives and make disciples everywhere they went.

*Chapter 6 – New Creation*

The conclusion of the story is a beautiful one. It is where God unites Heaven and Earth in the way His heart always intended. The City of God coming down from Heaven to Earth. God’s glory fully and finally covers the Earth. We who have bent the knee to King Jesus and have received His gift will be with Him. We will receive new bodies that never grow old. We will have the joy of living out God’s beautiful design for the ages to come. Knowing and discovering Him more. Developing deeper and more beautiful relationships with each other. Ruling over creation with increasing wisdom, skill, and creativity. Walking in the shalom of God for ever and ever.

**What We Look for in our Staff**

*Greatness is found in humility*

At Garden city we believe that true meaning is found in doing the small things. We are not looking for volunteers who want a big platform or want to only serve in “big” ways; rather, we are looking for faithful and humble servants who are passionate about the things that seem insignificant.

*Contentment comes through faithfulness*

We also believe that our greatest needs as a church take priority over our highest and best use as individuals. Our goal is to match your greatest skill with your greatest passion; however, we recognize that there are present needs that may not be an “exact” fit. We humbly serve to meet those needs.

**Our Three C’s**

*Character*

Character is the number one priority for our volunteers and leaders at Garden City. This means we are looking for people who have a proven track record of being truth-tellers, covenant-keepers, and seek to be conformed to the image of Christ. We also want people who manage relationships well, and those who are not afraid to give credit to others when a victory is won.

*Competency*

Simply stated, we are looking for volunteers and leaders who desire to use their gifts and talents to take our ministries to the next level of effectiveness. We seek to match those gifts and talents with the present and future needs in our ministries.

*Chemistry*

Chemistry can often be overlooked; however, we place a high value on the chemistry that exists among our volunteers and leaders. At Garden City chemistry means we are looking for people who like to have fun, who are relational, value teamwork, and are able to speak the truth to others when necessary.

**What We Value in Leadership**

*Extreme Ownership*

We embody “The Buck Stops Here” mentality. We take ownership of our roles and responsibilities. We do this by problem solving, taking initiative, and owning our mistakes.

*True Identity*

Our identity is bestowed upon us by our Loving Father. We chose to live in, embrace, and rock out the way God has designed us. We are comfortable in our own skin and our value is found in our “being” and not in our “doing.

*Honest Relationships*

We are willing to be honest, open, and transparent with each other. We are curious not condemning as we seek to Love God, Love Each Other, and Live life together every day of the week.

*Open Conversations*

We seek to have open conversations with each other and are vulnerable in sharing our feelings and thoughts consistently. We use “I” statements vs “You” statements and value each others feedback.

*Servant Mindset*

Humbling ourselves and being faithful servants is what leads to greatness. We seek opportunities to serve with the understanding that nothing is beneath us.